

MINUTES
Cuyahoga County Personnel Review Commission
Wednesday, February 4, 2015
2429 Superior Viaduct, 3rd Floor
Cleveland, OH 44113
5:00 p.m.

1) CALL TO ORDER

Chairman Thomas Colaluca called the meeting to order at 5:00 p.m.

Chairman Thomas Colaluca made a motion to approve the minutes from the January 7, 2015 meeting. Commissioner Debbie Southerington seconded the motion. All were in favor; no objections.

Commissioner Debbie Southerington made a motion to approve the minutes from the January 21, 2015 meeting. Chairman Thomas Colaluca seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairman Thomas Colaluca, Commissioner Debbie Southerington, PRC Administrator Rebecca Kopcienski, PRC Coordinator Jessica Vezina, PRC Staff Attorney Sara DeCaro, PRC Class & Comp Manager Albert Bouchahine, PRC Employment Testing Specialist Vanicsa Ford, Assistant Prosecutor Nora Graham, Attorney James Budzik, Richard Seitz, Assistant Law Director Amy Marquit Renwald and Assistant Law Director Joseph Boatwright. Commissioner Robert Wolff arrived at 5:09 p.m.

3) PUBLIC COMMENT – Nothing Submitted

4) UNFINISHED BUSINESS

a) Appeals

i) Richard Seitz – Report & Recommendation

At 5:02 p.m. Chairman Colaluca made a motion to close the meeting for deliberations on the Richard Seitz appeal; Commissioner Southerington seconded the motion.

At 5:05 p.m. the Commission was back on the record.

Chairman Colaluca made a motion to affirm the Hearing Officer's Report and Recommendation in its entirety; Commissioner Southerington seconded the motion. All were in favor; no objections.

5) NEW BUSINESS

a) Appeals

i) Jonathan Po – Report & Recommendation

Chairman Colaluca made a motion to affirm the Hearing Officer's Report and Recommendation in its entirety; Commissioner Southerington seconded the motion. All were in favor; no objections.

ii) Regina Glover – Report & Recommendation

Chairman Colaluca made a motion to modify the Hearing Officer's Report and Recommendation as follows:

FINDINGS OF FACT

- 1) On October 28, 2014 the Appellant sent an email to the PRC stating that she was appealing her 1-day suspension. The October 28, 2014 action letter from HR Director Hara was attached to the email.

CONCLUSIONS OF LAW

- 1) Appellant's October 28, 2014 email satisfies PRC Administrative Rule 7.01. Appellant's appeal was timely.
- 2) Pursuant to PRC Administrative Rule 3.02, the Commission does not have jurisdiction over a 1-day suspension;

Commissioner Southerington seconded the motion. All were in favor; no objections.

6) EXECUTIVE SESSION – Discussion of Pending or Imminent Court Action

A motion was made by Chairman Colaluca, seconded by Commissioner Southerington and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing matters pertaining to Pending or Imminent Court Action.

Executive Session was then called to order by Chairman Colaluca at 5:08 p.m. The following Commissioners were present: Southerington and Colaluca. Commissioner Wolff joined the Executive Session already in process at 5:10 p.m. The following attendees were present: Assistant Prosecutor Nora Graham, PRC Administrator Kopcienski and PRC Staff Attorney DeCaro.

At 5:37 p.m., Executive Session was adjourned, without objection, and Chairman Colaluca then reconvened the meeting.

7) PUBLIC COMMENT – Nothing Submitted

8) OTHER BUSINESS

- PRC Staff Attorney DeCaro asked the Commission to approve the renaming of the numbering system the PRC currently uses for PRC Resolutions to eliminate confusion with County Council's numbering system. Chairman Colaluca made a motion to approve renaming the PRC's Resolutions; Commissioner Wolff seconded the motion. All were in favor; no objections.

9) ADJOURNMENT

Chairman Colaluca made a motion to adjourn the meeting at 5:40 p.m. Commissioner Wolff seconded the motion. All were in favor; no objections.

Next Personnel Review Commission (Special) meeting is scheduled for February 11, 2015 at 5:00 p.m. at 2429 Superior Viaduct, Third Floor.