

MEETING MINUTES

Cuyahoga County Personnel Review Commission

Wednesday, April 7, 2021

PRC Meeting Conducted as a

Teleconference Via Zoom

Cleveland, Ohio 44102

4:00 p.m.

1) CALL TO ORDER

Commissioner Southerington called the meeting to order at 4:02 p.m.

2) ROLL CALL

Commissioner Southerington asked Senior Administrative Assistant Shannon De Sciscio to call the roll. Commissioner Southerington and Commissioner Boseman were present. A quorum was determined.

3) APPROVAL OF MINUTES from March 3, 2021

Commissioner Southerington made a motion to approve the meeting minutes from March 3, 2021; Commissioner Boseman seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) NEW BUSINESS

a) Establishment of the Eligibility Lists as of the date posted to the PRC Website

Correction Officer	SHER	3/2/2021
Budget & Planning Administrator	FISCAL	3/8/2021
ERP Financial Systems Lead	IT	3/8/2021
Forensic Scientist 1 - Toxicology	MEO	3/8/2021
Supervisor, CECOMS Operations	PSJS	3/8/2021
Engineer 2	PW	3/10/2021
Medical Examiner Investigator 1	MEO	3/10/2021
Case Control Reviewer	CJFS	3/12/2021
Custodial Worker	PW	3/18/2021
Environmental Compliance Coordinator	HR	3/18/2021
ERP Information Systems Analyst - Fiscal	IT	3/22/2021
Fiscal Office Inquiries Assistant	FISCAL	3/22/2021
Manager, Fleet Services	PW	3/23/2021
Correction Officer	SHER	3/24/2021
Purchasing Analyst	PW	3/24/2021
Employment & Family Services Specialist	CJFS	3/25/2021
Customer Service Aide	CJFS	3/25/2021

ERP HRIS Systems Lead	IT	3/29/2021
ERP Business Systems Administrator	HR	3/30/2021
Superintendent, Maintenance	PW	3/30/2021
Supervisor, Social Services	DSAS	3/31/2020
Purchasing Analyst	IT	4/1/2021

Senior Employment Testing Specialist Skye Gillispie-Rudawsky addressed the Commissioners. Commissioner Southerington made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Boseman seconded the motion. All were in favor, no objections.

b) Class Plan Recommendations

Commissioner Southerington made a motion to approve the recommended class plan changes; Commissioner Boseman seconded the motion. All were in favor, no objections.

c) 2020 Appointments Report

PRC Director Rebecca Kopcienski addressed the Commissioners regarding the corrections that were made to the 2020 Appointments Report since the previous meeting. Discussion ensued.

6) EXECUTIVE SESSION

a) Discussion of Pending Litigation

b) Discussion of a Personnel Matter

Commissioner Southerington made a motion to close the meeting at 4:07 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections. The PRC went back on the record at 4:30 p.m.

Commissioner Southerington made a motion to approve the PRC Director's recommendation to appoint Shakeera Hooker to the position of Employment Testing Specialist, effective April 26, 2021; Commissioner Boseman seconded the motion. All were in favor, no objections.

Commissioner Southerington made a motion to approve the PRC Director's recommendation to appoint Molly Goldman to the position of Intern, effective April 12, 2021; Commissioner Boseman seconded the motion. All were in favor, no objections.

7) OTHER BUSINESS – Nothing submitted.

8) ADJOURNMENT

Commissioner Southerington made a motion to adjourn the meeting at 4:32 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections.