

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, September 11, 2019
9830 Lorain Avenue, Classroom 5
Cleveland, Ohio 44102
4:00 p.m.

1) CALL TO ORDER

Chairman Boseman called the meeting to order at 4:03 p.m.

2) ROLL CALL

Chairman F. Allen Boseman asked Administrative Assistant Brett McBride to call the roll. Chairman Boseman, Commissioner Southerington and Commissioner Colaluca were in attendance. No one was absent; a quorum was determined.

3) APPROVAL OF MINUTES

Chairman Boseman made a motion to approve the minutes from August 14, 2019; Commissioner Colaluca seconded the motion. All were in favor; no objections.

4) PUBLIC COMMENT – Nothing submitted

5) UNFINISHED BUSINESS

i. Appeals

Nancy Farina – Report & Recommendation

Appellant Nancy Farina and the County's legal representative, Amy Marquit Renwald, addressed the Commissioners; discussion ensued.

Chairman Boseman closed the meeting at 4:24 p.m. for deliberation. Chairman Boseman opened the meeting at 4:42 p.m..

Chairman Boseman recommended both parties meet in an attempt to resolve the issue of the appeal and suggested a representative from the PRC be present to help mediate the discussion. The appeal was held until the next PRC meeting.

6) NEW BUSINESS

a. Human Resources' Update on Negotiations and Collective Bargaining Agreements (CBAs)
This item was moved to next PRC Meeting; the Law Department will provide an update at the next meeting, as Human Resources no longer negotiates the County's CBAs.

b. Appeals

i. Paul Grivas – Report & Recommendation

Chairman Boseman made a motion to accept the Recommendation for Dismissal; Commissioner Colaluca seconded the motion. All were in favor; no objections.

c. Establishment of the Eligibility Lists as of the date posted to the PRC website

Senior Training Officer	DSAS	7/22/2019
Social Service Worker 3	DCFS	8/9/2019
Correction Officer 2	SHER	8/12/2019
IT Senior Project Manager	IT	8/13/2019
Pump Station/WWTP Foreman	PW	8/13/2019
Budget Officer 2	DCFS	8/15/2019
Accountant 2	PW	8/16/2019
Pathology Assistant	MEO	8/19/2019
Secretary	DCFS	8/19/2019
Senior Bridge Inspector	PW	8/19/2019
Administrative Assistant 1	DCFS	8/20/2019
Program Officer 2	DCFS	8/21/2019
Systems Analyst	IT	8/21/2019
Project Inspector	PW	8/22/2019
Staff Auditor	IA	8/23/2019
Program Officer 3	HHS-DO	8/23/2019
Investigator	CJFS	8/23/2019
Family Service Aide 2	DSAS	8/27/2019
Fiscal Officer 1	SHER	8/27/2019
Human Resources Generalist	HR	8/27/2019
Multisystemic Therapist	DCFS	8/27/2019
Cashier	TREAS	8/30/2019
Tax Collection Manager	TREAS	8/30/2019
Clerk	CoC	8/30/2019
ERP Information Systems Analyst - FISCAL	IT	9/3/2019
Early Childhood Resource and Training Coordinator	DCFS	9/3/2019
HRIS Administrator	HR	9/4/2019
Program Officer 4	CJFS	9/4/2019
Supervisor, Nursing	DSAS	9/4/2019
Supervisor, Social Services	DSAS	9/5/2019
Corrections Officer 2	SHER	9/6/2019

Chairman Boseman made a motion to accept the establishment of the above Eligibility Lists as of the date posted to the PRC website; Commissioner Colaluca seconded the motion. All were in favor; no objections.

d. Revisions to County Classification Plan

Chairman Boseman made a motion to approve the Class Plan Revisions; Commissioner Colaluca seconded the motion. Commissioner Southerington abstained; no objections.

6) **PUBLIC COMMENT** – Nothing submitted.

7) **EXECUTIVE SESSION** – Discussion of personnel matter

Chairman Boseman made a motion to go into Executive Session to discuss a personnel matter; Commissioner Southerington seconded the motion. All were in favor; no objections. The PRC went back on the record at 4:54 p.m.

Chairman Boseman made a motion to approve the resignation letter from Sara DeCaro, PRC Staff Attorney, effective September 27, 2019; Commissioner Colaluca seconded the motion. All were in favor; no objections.

Chairman Boseman made a motion to approve the resignation letter from Ryan Fahey, Employment Testing Specialist, effective September 27, 2019, Commissioner Colaluca seconded the motion. All were in favor; no objections.

Chairman Boseman made a motion to approve the appointment of Alexandra Hamame to the part-time position of Intern for a period of six (6) months effective October 13, 2019. Commissioner Colaluca seconded the motion. All were in favor; no objections.

8) OTHER BUSINESS

Director Kopcienski provided the Commissioners with an update on the progress of Computer Lab C at the Westshore location; discussion ensued.

9) ADJOURNMENT

Chairman Boseman made a motion to adjourn the meeting at 4:56 p.m.; Commissioner Colaluca seconded the motion. All were in favor; no objections.

The next Personnel Review Commission meeting is scheduled for Wednesday, October 2, 2019 at 4:00 p.m. at **9830 Lorain Road, Training Room 5, Cleveland, OH 44102**. Free parking is available in the south side lot of the building. Persons needing accommodations to attend and participate in the meeting should contact the PRC's Administrative Assistant at 216.443.5946.