

**MEETING MINUTES**

Cuyahoga County Personnel Review Commission

Wednesday, May 5, 2021

PRC Meeting Conducted as a

Teleconference via Zoom

Cleveland, Ohio 44102

4:00 p.m.

**1) CALL TO ORDER**

PRC Chairman Colaluca called the meeting to order at 4:10 p.m.

**2) ROLL CALL**

Chairman Colaluca asked George Vaughan to call the roll. Chairman Colaluca and Commissioner Boseman were present; Commissioner Southerington was absent. A quorum was determined.

**3) APPROVAL OF MINUTES** from April 12, 2021

Chairman Colaluca made a motion to approve the meeting minutes from April 12, 2021; Commissioner Boseman seconded the motion. All were in favor, no objections.

**4) PUBLIC COMMENT** – Nothing submitted.

**5) NEW BUSINESS**

a) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Administrator, Facilities Maintenance	PW	4/6/2021
Program Officer 4	CJFS	4/6/2021
Manager, Tax Assessment	FISCAL	4/7/2021
Accountant 3	FISCAL	4/8/2021
Social Service Worker 3	DCFS	4/8/2021
Forensic Scientist 2 - Trace Evidence	MEO	4/12/2021
Forensic Scientist 3 - Trace Evidence	MEO	4/12/2021
Supervisor, Case Control	CJFS	4/12/2021
Contract Analyst	DEV	4/13/2021
Foster/Adoptive Recruitment Specialist	DCFS	4/13/2021
Program Officer 3	DCFS	4/14/2021
Administrator, Social Program 3	CJFS	4/15/2021
Administrator, Social Program 6	DCFS	4/15/2021
Fiscal Specialist 3	SHER	4/16/2021
Support Specialist 2	CJFS	4/16/2021
Correction Officer	SHER	4/20/2021
Intelligence Analyst	PSJS	4/21/2021
Program Officer 3	CJFS	4/22/2021

Fiscal Specialist 2	HHS-DO	4/27/2021
Security Officer 2	SHER	4/28/2021
Fiscal Specialist 2	FISCAL	4/28/2021
Senior Emergency Management Specialist	PSJS	4/30/2021
Emergency Call-Taker	PSJS	5/3/2021
ERP Information Systems Analyst - FISCAL	IT	5/3/2021

Chairman Colaluca made a motion to approve the eligibility lists as of the date posted to the PRC website; Commissioner Boseman seconded the motion. All were in favor, no objections.

b) Proposed Cuyahoga County Employee Handbook Change – Juneteenth Holiday

PRC Director Rebecca Kopcienski addressed the Commission and explained that County Council had not made a final determination on the additional holiday and therefore the issue was not ready to be heard before the Commission.

**6) EXECUTIVE SESSION**

a) Discussion of a Personnel Matter

Chairman Colaluca made a motion to close the meeting for executive session at 4:13 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections. The PRC went back on the record at 4:39 p.m.

7) **OTHER BUSINESS** – Nothing submitted.

**8) ADJOURNMENT**

Chairman Colaluca made a motion to adjourn the meeting at 4:40 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections.

**MEETING ATTENDEES**

PRC Chairman Tom Colaluca  
 PRC Commissioner Allen Boseman  
 Rebecca Kopcienski  
 George Vaughan  
 Cynthia Sands  
 Amy Marquit Renwald