

**MEETING MINUTES**

Cuyahoga County Personnel Review Commission  
Wednesday, December 2, 2020  
PRC Meeting Conducted as a  
Teleconference Via Zoom  
4:00 p.m.

**1) CALL TO ORDER**

PRC Chairman Allen Boseman called the meeting to order at 4:05 p.m.

**2) ROLL CALL**

Chairman Boseman asked Senior Administrative Assistant Shannon De Sciscio to call the roll. All commissioners were present; a quorum was determined.

**3) APPROVAL OF MINUTES** from November 4, 2020

Chairman Boseman made a motion to approve the minutes from November 4, 2020; Commissioner Colaluca seconded the motion. All were in favor, no objections.

**4) PUBLIC COMMENT** – nothing submitted.

**5) NEW BUSINESS**

a) Appeals

i) Erjon Kadriu – Recommendation for Dismissal

Chairman Boseman made a motion to accept the PRC Director’s recommendation for dismissal as the issue of the appeal is outside of the PRC’s jurisdiction; Commissioner Colaluca seconded the motion. All were in favor, no objections.

ii) Marletta Samuels – Recommendation for Dismissal

Chairman Boseman made a motion to accept the Hearing Officer’s recommendation for dismissal as the matter was settled; Commissioner Colaluca seconded the motion. All were in favor, no objections.

b) Establishment of the Eligibility Lists as of the date posted to the PRC website

Supervisor, Social Services	DCFS	11/10/2020
Organizational and Employee Development and Training Specialist	HR	11/12/2020
Contract Analyst	CJFS	11/16/2020
Purchasing Analyst	PW	11/16/2020
Section Chief, Engineering	PW	11/16/2020

Support Officer	CJFS	11/17/2020
Airport Operations Technician II	PW	11/17/2020
Forensic Scientist 2 - Toxicology	MEO	11/20/2020
Information Systems Analyst	IT	11/23/2020
Correction Officer 2	SHER	11/23/2020
Program Officer 2	DSAS	11/25/2020
Forensic Scientist 2 - Drug Chemistry	MEO	11/30/2020

Chairman Boseman made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Colaluca seconded the motion. All were in favor, no objections.

c) Non-Bargaining Class Plan Recommendations

Chairman Boseman made a motion to approve the non-bargaining class plan recommendations; Commissioner Colaluca seconded the motion. All were in favor, no objections.

d) Resolution 2020-005 – 2% Wage Increase for PRC employees effective January 3, 2021 and a 2% adjustment to the County’s Non-Bargaining Salary Schedule A and B effective January 3, 2021

PRC Director Rebecca Kopcienski addressed the Commissioners regarding Resolution 2020-005. Discussion ensued.

Chairman Boseman made a motion to approve Resolution 2020-005 – 2% Wage Increase for PRC employees effective January 3, 2021 and a 2% adjustment to the County’s Non-Bargaining Salary Schedule A and B effective January 3, 2021; Commissioner Colaluca seconded the motion. All were in favor, no objections.

**6) OTHER BUSINESS** – Nothing submitted.

**7) ADJOURNMENT**

Chairman Boseman made a motion to adjourn the meeting at 4:15 p.m.; Commissioner Colaluca seconded the motion. All were in favor, no objections.