

**MINUTES**

Cuyahoga County Personnel Review Commission  
Wednesday, December 20, 2017  
2429 Superior Viaduct, 3<sup>rd</sup> Floor  
Cleveland, Ohio 44113  
4:00 p.m.

**1) CALL TO ORDER**

Chairwoman Southerington called the meeting to order at 4:03 PM

**2) ROLL CALL**

Chairwoman Southerington asked Administrative Assistant 2 Phil Tomko to call the roll. Commissioners Southerington, Colaluca, and Boseman were in attendance and a quorum was determined.

**3) APPROVAL OF MINUTES** from December 6<sup>th</sup>, 2017

Commissioner Southerington made a motion to approve the minutes from November 15<sup>th</sup>, 2017; Commissioner Boseman seconded the motion. All were in favor; no objections.

**4) PUBLIC COMMENT-** Nothing submitted

**5) UNFINISHED BUSINESS-** Nothing submitted

**6) NEW BUSINESS**

a) Appeals

i) Nancy Mercado – Report & Recommendation

Commissioner Southerington made a motion to accept the Hearing Officer’s recommendation; Commissioner Colaluca seconded the motion. All were in favor; no objections.

b) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Developer 1	IT	11/21/2017
Budget Officer 2	DCFS	12/1/2017
Clerk	Fiscal	12/4/2017
Early Childhood Mental Health Therapist	DCFS	12/7/2017
Accountant 2	PW	12/11/2017
ERP HRIS Systems Lead	IT	12/11/2017
ERP Information Systems Analyst - HRIS	IT	12/11/2017
ERP Information Systems Analyst - Fiscal	IT	12/13/2017
Security Officer 2	Sheriff	12/13/2017
Network Administrator (bargaining)	IT	12/14/2017

Commissioner Boseman asked questions of George Vaughan, Manager of Employment Testing; discussion ensued. Commissioner Southerington made a motion to accept the establishment of the above eligibility lists as of the date posted to the PRC website; Commissioner Boseman seconded. All were in favor; no objections.

- b) Administration's update regarding methodology and distribution of the one million dollars appropriated by County Council to address pay compression.

Melissa Foldesi, HR, presented and discussed the methodology and distribution of the one million dollars appropriated by County Council to address pay compression. Discussion ensued.

- c) Proposed travel policy – Tabled until January 10<sup>th</sup>, 2018 PRC Meeting.
- d) COLA Resolution for 2018  
Commissioner Colaluca made a motion to approve the proposed COLA Resolution for 2018; Commissioner Southerington seconded the motion. All were in favor; no objections.

**6) PUBLIC COMMENT—Nothing Submitted**

- 7) OTHER BUSINESS—**Kenny Parker, and Skye Gillispie, Employment Testing Specialist and Senior Employment Testing Specialist, were recognized for recent achievements by PRC Director, Rebecca Kopcienski.

**8) EXECUTIVE SESSION – Discussion of personnel matter**

Commissioner Southerington made a motion to approve a pay raise of 5% retroactive to 1/1/2017 for PRC Director, Rebecca Kopcienski. Commissioner Boseman seconded the motion. All were in favor; no objections.

**9) ADJOURNMENT**

Commissioner Southerington made a motion to adjourn the meeting at 5:05 p.m.; Commissioner Boseman seconded. All were in favor; no objections.

*The next Personnel Review Commission Meeting is scheduled for Wednesday, January 10<sup>th</sup>, 2018 at 4:00 p.m. at the PRC office located at 2429 Superior Viaduct, 3<sup>rd</sup> Floor. Free parking is available in the front lot of the building. Persons needing accommodations to attend and participate in the meeting should contact the Administrative Assistant 2 at 216-698-2975.*