

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, January 10th, 2018
2429 Superior Viaduct, 3rd Floor
Cleveland, Ohio 44113
4:00 p.m.

1) CALL TO ORDER

Chairwoman Southerington called the meeting to order at 4:01 PM

2) ROLL CALL

Chairwoman Southerington asked Administrative Assistant 2 Phil Tomko to call the roll. Commissioners Southerington and Boseman were in attendance. Commissioner Colaluca was absent and a quorum was determined.

3) APPROVAL OF MINUTES from December 20th, 2017

Commissioner Southerington made a motion to approve the minutes from December 20th, 2017; Commissioner Boseman seconded the motion. All were in favor; no objections.

4) PUBLIC COMMENT- Nothing submitted

5) UNFINISHED BUSINESS- Nothing submitted

6) NEW BUSINESS

a) Appeals

i) Angela Strayhan-Philmon– Report & Recommendation

Commissioner Southerington made a motion to accept the Hearing Officer’s recommendation; Commissioner Boseman seconded the motion. All were in favor; no objections.

b) Establishment of the Eligibility Lists as of the date posted to the PRC website

Senior Sewer Maintenance Supervisor	PW	12/14/2017
Correction Officer 2	SHER	12/15/2017
Senior Administrative Secretary	CJFS	12/19/2017
Senior Emergency Management Specialist	PSJS	12/20/2017
Adult Programs Customer Service Representative	DSAS	12/21/2017
Fiscal Office Inquiries Assistant	TREA	12/22/2017
Administrative Assistant 1	DCFS	12/22/2017
ERP Information Systems Analyst - EAM (addition to previous list)	IT	12/26/2017
Business Services Manager	DEV	12/26/2017
Project Inspector 2	PW	12/27/2017

Commissioner Boseman asked questions of George Vaughan, Manager of Employment Testing; discussion ensued. Commissioner Southerington made a motion to accept the establishment of the above eligibility lists as of the date posted to the PRC website; Commissioner Boseman seconded. All were in favor; no objections.

c) Inquiry from Fiscal Office

Director Rebecca Kopcienski discussed the compliance and audit functions the PRC could have overseeing different city's' compliance with laws, state and federal, regarding classified employees. Discussion ensued.

6) PUBLIC COMMENT—Nothing Submitted

7) EXECUTIVE SESSION – Discussion of personnel matter—Nothing Submitted

8) OTHER BUSINESS

Director Rebecca Kopcienski discussed LEAN Training and a presentation that was given to the PRC Staff and that there will be opportunities offered to further LEAN training and knowledge on LEAN SIX SIGMA.

9) ADJOURNMENT

Commissioner Southerington made a motion to adjourn the meeting at 4:20 p.m.; Commissioner Boseman seconded. All were in favor; no objections.

The next Personnel Review Commission Meeting is scheduled for Wednesday, January 24th, 2018 at 4:00 p.m. at the PRC office located at 2429 Superior Viaduct, 3rd Floor. Free parking is available in the front lot of the building. Persons needing accommodations to attend and participate in the meeting should contact the Administrative Assistant 2 at 216-698-2975.