

## **MEETING MINUTES**

Cuyahoga County Personnel Review Commission  
Wednesday, January 12, 2022  
9830 Lorain Ave., Classroom 2  
Cleveland, Ohio 44102  
4:00 p.m.

### **1) CALL TO ORDER**

Commissioner Southerington called the meeting to order at 4:02 p.m.

### **2) ROLL CALL**

Commissioner Southerington asked PRC Director Rebecca Kopcienski to call the roll. Commissioner Southerington and Commissioner Boseman were present; Chairman Colaluca was absent. A quorum was determined.

### **3) APPROVAL OF MINUTES** from December 6, 2021

Commissioner Southerington made a motion to approve the meeting minutes from the December 6, 2021, PRC meeting; Commissioner Boseman seconded the motion. All were in favor, no objections.

### **4) PUBLIC COMMENT** – Nothing submitted.

### **5) NEW BUSINESS**

#### a) Proposed COVID-19 Employee Testing Policy

Sheba Marshall, Interim Chief Human Resources Officer, and Bob Coury, Chief of Public Safety and Justice Services, addressed the Commission regarding the proposed COVID-19 Employee Testing Policy. Discussion ensued.

#### b) Appeals

##### i) Jack Thetgyi – Dismissal

PRC Staff Attorney Cynthia L. Sands addressed the Commission regarding the Director's recommendation to dismiss the appeal. Discussion ensued.

Commissioner Southerington made a motion to dismiss the appeal for lack of jurisdiction; Commissioner Boseman seconded the motion. All were in favor, no objections.

##### ii) Michael Rogalski – Report and Recommendation

Attorney for the Appellant, Jim Budzik, and Attorney for Appellee, Amy Marquit Renwald, addressed the Commission regarding the Michael Rogalski appeal. Discussion ensued. Commissioner Southerington closed the meeting for deliberations at 4:54 p.m.; the PRC went back on the record at 5:00 p.m.

Commissioner Southerington made a motion adopt the Hearing Officer's Report and Recommendation to affirm the County's removal; Commissioner Boseman seconded the motion. All were in favor, no objections.

c) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Social Service Worker 3	DCFS	12/3/2021
Deputy Sheriff	SHER	12/7/2021
Administrator, Social Program 2	DCFS	12/8/2021
Family Service Aide 2	DSAS	12/8/2021
HR Business Partner	HR	12/10/2021
Information Systems Analyst	IT	12/13/2021
Forensic Scientist 2 - Drug Chemistry	MEO	12/14/2021
Senior Communications Specialist	COMM	12/15/2021
Employee Services Specialist	HR	12/15/2021
Administrator, Program Officer	CJFS	12/16/2021
Emergency Call-Taker	PSJS	12/16/2021
Clerical Specialist	CJFS	12/16/2021
Social Service Worker 3	DCFS	12/20/2021
Business Administrator 1	CJFS	12/21/2021
Manager, Web and Applications Development	IT	12/21/2021
Support Officer (3)	CJFS	12/23/2021
Administrative Hearing Officer	CJFS	12/29/2021
Manager, Business Services	DEV	1/4/2022
Accountant 2	PW	1/5/2022
Engineer 1	PW	1/5/2022
Account Clerk 2	CJFS	1/6/2022

Commissioner Southerington made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Boseman seconded the motion. All were in favor, no objections.

d) Request to Use a Pre-Existing Eligibility List

i) Treasury request to use the Fiscal Office's Senior Account Clerk eligibility list

PRC Testing Manager George Vaughan addressed the Commission regarding the Treasury Department's request to use the pre-existing eligibility list for the Fiscal Office Senior Account Clerk. Discussion ensued.

Commissioner Southerington made a motion to approve Treasury's request to use the Fiscal Office's Senior Account Clerk eligibility list; Commissioner Boseman seconded the motion. All were in favor, no objections.

e) Proposed Class Plan Changes

Commissioner Southerington made a motion to approve the proposed Class Plan changes; Commissioner Boseman seconded the motion. All were in favor, no objections.

f) Proposed Changes to the PRC Administrative Rules

PRC Director Rebecca Kopcienski addressed the Commission regarding the proposed change to the PRC Administrative Rules. Discussion ensued.

Commissioner Southerington made a motion to approve the proposed change to the PRC Administrative Rules; Commissioner Boseman seconded the motion. All were in favor, no objections.

g) Proposed PRC Resolution 2022-001

PRC Director Rebecca Kopcienski addressed the Commission regarding proposed PRC Resolution 2022-001. Discussion ensued.

Commissioner Southerington made a motion to approve PRC Resolution 2022-001; Commissioner Boseman seconded the motion. All were in favor, no objections.

**6) EXECUTIVE SESSION**

a) Discussion of a Personnel Matter

Commissioner Southerington made a motion to close the meeting at 5:06 p.m. for Executive Session; Commissioner Boseman seconded the motion. All were in favor, no objections.

Commissioner Southerington made a motion to reopen the meeting at 5:20 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections.

Commissioner Southerington made a motion to approve the recommended merit-based pay increases to eligible PRC employees; Commissioner Boseman seconded the motion. All were in favor, no objections.

**7) OTHER BUSINESS – Nothing submitted.**

**8) ADJOURNMENT**

Commissioner Southerington made a motion to adjourn the meeting at 5:22 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections.