

**MEETING MINUTES**

Cuyahoga County Personnel Review Commission

Wednesday, May 4, 2022

Remote Meeting held via Zoom

4:00 p.m.

**1) CALL TO ORDER**

Chairman Colaluca called the meeting to order at 4:01 p.m.

**2) ROLL CALL**

Chairman Colaluca asked Senior Administrative Assistant Shannon De Sciscio to call the roll. Chairman Colaluca and Commissioner Boseman were present; Commissioner Southerington was absent. A quorum was established.

**3) APPROVAL OF MINUTES** from April 6, 2022

Chairman Colaluca made a motion to approve the meeting minutes from the April 6, 2022 PRC Meeting; Commissioner Boseman seconded the motion. All were in favor, no objections.

**4) PUBLIC COMMENT** – Nothing submitted.

**5) NEW BUSINESS**

a) Establishment of the Eligibility Lists as of the date posted to the PRC website

Communications Specialist	COMM	4/1/2022
Sheriff's Clerk (Level 2)	SHER	4/4/2022
Program Officer 4 (HHS-DO)	HHS- DO	4/4/2022
Supervisor, Mail Room	PW	4/4/2022
Information Technology Project Manager	IT	4/4/2022
Supervisor, Engineering Maps	Fiscal	4/4/2022
Security Analyst	IT	4/4/2022
Multisystemic Therapist	DCFS	4/4/2022
Information Technology Senior Project Manager	IT	4/5/2022
Business Administrator 4	SHER	4/6/2022
Forensic Scientist 1 - Trace Evidence	MEO	4/6/2022
Supervisor, Certified Medical Insurance	DSAS	4/6/2022
Family Service Aide 2	DCFS	4/6/2022
C.A.D. Technician 1	Fiscal	4/7/2022
Crime Stoppers Coordinator	SHER	4/8/2022
Chief Investigator	SHER	4/11/2022
Senior Supervisor, Nursing	DSAS	4/11/2022
Examiner	TREAS	4/11/2022
Social Service Aide 2	DCFS	4/12/2022

Manager, Business Services	WFD	4/13/2022
Emergency Call-taker	PSJS	4/14/2022
Emergency Call-taker (2)	PSJS	4/14/2022
Supervisor, Examiner	CJFS	4/15/2022
Purchasing Agent	Fiscal	4/15/2022
Fiscal Specialist 2	DSAS	4/18/2022
Correction Officer	SHER	4/18/2022
Supervisor, Support Specialist	CJFS	4/19/2022
Support Specialist 1	CJFS	4/19/2022
Supervisor, Administrative Support	HHS- DO	4/19/2022
Family Service Aide 2	DSAS	4/19/2022
Social Service Worker 3	DCFS	4/21/2022
Sheriff's Clerk (Level 2) (3)	SHER	4/25/2022
Superintendent, Maintenance	PW	4/25/2022
Justice System Advocate	PSJS	4/26/2022
Security Officer 2	SHER	4/27/2022
Clerical Specialist	CJFS	4/27/2022
Engineer 1	PW	4/28/2022
Secretary	DCFS	4/28/2022
Supervisor, Fiscal Office	FO	4/29/2022
Support Officer	CJFS	4/29/2022
Social Service Worker 1	DCFS	4/29/2022
Administrative Assistant 1	CJFS	4/29/2022

Chairman Colaluca made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Boseman seconded the motion. All were in favor, no objections.

b) Class Plan Recommendations

Chairman Colaluca made a motion to approve the Class Plan recommendations; Commissioner Boseman seconded the motion. All were in favor, no objections.

c) Proposed PRC Resolution 2022-002: Tuition Assistance Program

Chairman Colaluca stated that he had read proposed PRC Resolution 2022-002 regarding the Tuition Assistance Program prior to the meeting. He made a motion to approve Resolution 2022-002; Commissioner Boseman seconded the motion. All were in favor, no objections.

d) 2021 Ethics Report

PRC Staff Attorney Cynthia Sands presented the 2021 Ethics Report to the Commission. Discussion ensued.

**6) OTHER BUSINESS – Nothing submitted.**

**7) ADJOURNMENT**

Chairman Colaluca made a motion to adjourn the meeting at 4:16 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections.

**Meeting Attendees**

Chairman Tom Colaluca  
Commissioner Allen Boseman  
Rebecca Kopcienski  
Shannon De Sciscio  
Jessica Serio  
Cynthia Sands  
George Vaughan  
Albert Bouchahine  
Nora Poore  
Wesley Kretch