

**MEETING MINUTES**

Cuyahoga County Personnel Review Commission  
Wednesday, August 3, 2022  
9830 Lorain Ave., Classroom 5  
Cleveland, Ohio 44102  
4:00 p.m.

**1) CALL TO ORDER**

Chairman Colaluca called the meeting to order at 4:04 p.m.

**2) ROLL CALL**

Chairman Colaluca asked Employment Testing Associate Mario Pollard to call the roll; Commissioner Boseman was present. Commissioner Southerington was absent. A quorum was established.

**3) APPROVAL OF MINUTES** from July 13, 2022

Chairman Colaluca made a motion to approve the meeting minutes from the July 13, 2022 PRC Meeting; Commissioner Boseman seconded the motion. All were in favor, no objections.

**4) PUBLIC COMMENT** – Nothing submitted.

**5) NEW BUSINESS**

a) Appeals

i) Elizabeth Nekoloff – Dismissal

Ms. Nekoloff addressed the Commission regarding her appeal. Discussion ensued.

PRC Manager of Compliance Auditing Staff Attorney Cynthia Sands addressed the Commission regarding the Director’s recommendation to dismiss the appeal. Discussion ensued.

Chairman Colaluca made a motion to dismiss the appeal for lack of jurisdiction; Commissioner Boseman seconded the motion. All were in favor, no objections.

b) Establishment of the Eligibility Lists as of the date posted to the PRC website

Administrative Officer	PW	7/5/2022
Forensic Scientist 2 - DNA	MEO	7/5/2022
Clerical Specialist	CJFS	7/11/2022
Administrative Assistant	COC	7/12/2022
Business Administrator 4	HHS-DO	7/12/2022

Residential/Agricultural Appraiser	FISC	7/12/2022
Supervisor, Maintenance	PW	7/13/2022
Senior Supervisor, EFS	CJFS	7/14/2022
Program Officer 1	CJFS	7/14/2022
Investigator	HHS-DO	7/14/2022
Senior Staff Auditor	IA	7/15/2022
Administrative Assistant 1	DCFS	7/15/2022
Social Service Worker 3	DCFS	7/15/2022
Custodial Worker	PW	7/18/2022
Social Service Worker	DCFS	7/19/2022
Emergency Call-Taker	PSJS	7/19/2022
Purchasing Analyst	PW	7/20/2022
Superintendent, Building Maintenance	PW	7/21/2022
Supervisor, IT Service Desk	IT	7/22/2022
Program Officer 2	CJFS	7/25/2022
Purchasing Analyst	Fiscal	7/25/2022
Security Officer 2	SHER	7/26/2022
Employment & Family Services Specialist	CJFS	7/27/2022

Chairman Colaluca made a motion to approve the establishment of the Eligibility Lists as of the date posted to the PRC website; Commissioner Boseman seconded the motion. All were in favor, no objections.

c) Request to Use a Pre-Existing Eligibility List

HHS Director's Office request to use the Fiscal Specialist 2 eligibility list established for Senior and Adult Services

PRC Testing Manager George Vaughan addressed the Commission regarding the HHS Director's Office request to use the pre-existing eligibility list for the Fiscal Specialist 2 established for Senior and Adult Services. Discussion ensued.

Chairman Colaluca made a motion to approve the HHS Director's Office request to use the Fiscal Specialist 2 Senior and Adult Services eligibility lists; Commissioner Boseman seconded the motion. All were in favor, no objections.

d) Class Plan Recommendations

PRC Classification & Compensation Manager Albert Bouchahine addressed the Commission regarding the proposed Class Plan recommendations.

Chairman Colaluca made a motion to approve the Class Plan recommendations; Commissioner Boseman seconded the motion. All were in favor, no objections.

**6) EXECUTIVE SESSION – Discussion of personnel matter**

Chairman Colaluca made a motion to close the meeting for Executive Session at 4:18 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections. The meeting reopened at 4:19 p.m.

Chairman Colaluca made a motion to approve the PRC Director's recommendation to appoint Brianna Ricket to the position of Employment Testing Associate contingent upon her successful completion of the pre-hire screening process with an expected start date of August 15, 2022; Commissioner Boseman seconded the motion. All were in favor, no objections.

**7) OTHER BUSINESS – Nothing Submitted.**

**8) ADJOURNMENT**

Chairman Colaluca made a motion to adjourn the meeting at 4:21 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections.