

Meeting Minutes

Cuyahoga County Personnel Review Commission
Wednesday, October 5, 2022
9830 Lorain Ave., Classroom 5
Cleveland, Ohio 44102
4:00 p.m.

1) CALL TO ORDER

Chairman Colaluca called the meeting to order at 4:03 p.m.

2) ROLL CALL

Chairman Colaluca asked Employment Testing Associate Mario Pollard to call the roll; all commissioners were present. A quorum was established.

3) APPROVAL OF MINUTES from September 14, 2022

Chairman Colaluca made a motion to approve the meeting minutes from the September 14, 2022 Meeting; Commissioner Southerington seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing Submitted

5) UNFINISHED BUSINESS

6) NEW BUSINESS

a) Executive Session

Chairman Colaluca made a motion to close the meeting for Executive Session at 4:06 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections. The meeting reopened at 4:23 p.m.

b) Appeals

i) Bryan Hitch – Dismissal

Mr. Hitch did not attend the meeting.

PRC Staff Attorney Cynthia Sands addressed the Commission regarding the Director's recommendation to dismiss the appeal. Discussion ensued.

Chairman Colaluca made a motion to dismiss the appeal for lack of jurisdiction; Commissioner Southerington seconded the motion. All were in favor, no objections.

c) Establishment of the Eligibility Lists as of the date posted to the PRC website

Sewer Maintenance Worker	PW	NC	6/22/2022
Senior Supervisor, Employment & Family Service	CJFS	C	7/14/2022
Administrator, Social Program 5	HHS-DO	NC	7/18/2022
Developer 3	IT	NC	8/12/2022
Program Officer 3	HR	C	9/12/2022
Developer 3	IT	NC	9/13/2022
Security Officer 2	SHER	C	9/13/2022
Supervisor, Case Control	CJFS	C	9/13/2022
Manager, Business Services	CJFS	C	9/14/2022
Customer Service Aide	CJFS	C	9/15/2022
Administrative Assistant	DSAS	C	9/15/2022
Social Service Worker 3	DCFS	C	9/15/2022
Fiscal Specialist 2	DCFS	C	9/16/2022
Maintenance Mechanic 1	PW	C	9/16/2022
Program Officer 2	HHS-DO	C	9/16/2022
Business Administrator 2	FISC	C	9/16/2022
Family Service Aide 2	DSAS	NC	9/19/2022
Fiscal Specialist 2	PW	C	9/21/2022
Construction Laborer	PW	NC	9/21/2022
Section Chief, Engineering	PW	NC	9/22/2022
Senior Account Clerk	CJFS	C	9/23/2022
Clerical Specialist	CJFS	C	9/26/2022
Supervisor, Social Services	DCFS	C	9/27/2022
Airport Operations Technician II	PW	C	9/27/2022
Fiscal Specialist 2	FISC	C	9/27/2022
Engineer 4	PW	NC	9/29/2022
Administrator, Social Program 3	HHS-DO	NC	9/29/2022
Support Officer	CJFS	C	9/29/2022
Systems Analyst	IT	C	9/29/2022

Chairman Colaluca made a motion to approve the establishment of the Eligibility Lists as of the date posted to the PRC website; Commissioner Boseman seconded the motion. All were in favor, no objections.

d) Class Plan Recommendations

PRC Classification & Compensation Manager Albert Bouchahine addressed the Commission regarding the proposed Class Plan recommendations.

Chairman Colaluca made a motion to approve the Class Plan recommendations; Commissioner Boseman seconded the motion. All were in favor, no objections.

i) Archer 2022 Salary Survey and Classified, Non-Bargaining Compensation Plan Recommendation

PRC Director Rebecca Kopcienski made a presentation on behalf of Jim Battigaglia of the Archer Company regarding a salary survey and recommendations to modify the County's Salary Schedule A, the compensation system for classified, non-bargaining employees. Salary Schedule A for Non-Bargaining Classified employees. Discussion ensued.

Chairman Colaluca made a motion to approve the Director's recommendation to accept the proposed modifications to Salary Schedule A in accordance with the consultant's recommendations. Commissioner Boseman seconded the motion. All were in favor, no objections.

6) OTHER BUSINESS – Nothing submitted.

7) ADJOURNMENT

Chairman Colaluca made a motion to adjourn the meeting at 4:35 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections.