



Cuyahoga County Personnel Review Commission Eligibility List

Classification: Budget Officer 2
Appointing Authority: Fiscal Office
Examination Date(s): July 13, 2018
July 17, 2018
Date List Established: July 17, 2018
Date List Expires: July 16, 2019
Status: Competitive
Examination Maximum Score: 100 Points
Examination Passing Score: 76 Points

<u>Rank</u>	<u>Last Name</u>	<u>First Name</u>	<u>Score</u>
1.	Hill	Marketa	100.0
2.	O'Connor	Megan	98.5
3.	Chan	Denise	92.0
4.	Cummings	Noel	91.5
5.	Jackson Jr.	Prentis	91.0
6.	Herron	Tamera	90.5
7.	Holt-Huntley	Latasha	88.0
8.	Mlckovsky	John	87.5
9.	Eddy	Markita	87.5
10.	Witt	Stephen	85.5
11.	Cartwright	Deborah	85.0
12.	White	Pamela	85.0
13.	Bonner	Ray	83.0
14.	Tatum	Domonique	82.5
15.	Reddick	Ramaile	80.5
16.	Cox	Desmond	80.5
17.	Harris	Destiny	80.5
18.	Wisnieski	Patricia	78.0



CUYAHOGA COUNTY ANNOUNCES THE FOLLOWING CAREER OPPORTUNITY

Budget Officer 2

Fiscal Office

Location: 2079 E. 9th Street
Cleveland, OH 44115

Salary: \$47,507.20 - \$55,598.40

Hourly Rate: \$22.84 - \$26.73

Pay Range: 9

Reports to: Special Projects Business Manager

Hours: 8:30 AM – 4:30 PM

Monday – Friday

This position is subject to civil service examination. Exam information will be sent to qualified applicants at a later date. All communications about testing will be made via email, using the email address on your online profile. You must monitor your email account for notifications sent from PRCEmploymentTesting@cuyahogacounty.us.

REQUIREMENTS: Bachelor's degree in accounting or related field with two years of budgetary experience; or any equivalent combination of training and experience.

RESPONSIBILITIES: Functions as lead worker (e.g. - provides work direction, coordination, and training to other budget officers and accounting and clerical employees). Maintains system for expenditure control and fiscal accountability (e.g.- distributes financial resources among department services within fiscal constraints; monitors appropriation utilization and realignments of appropriations; provides guidance and assistance in order to keep expenditures within department budget; analyzes and advises management on annual expenditures; assists in the preparation of the department's annual budget; notifies management of federal and state funding for short term projects; gathers information to determine service costs; monitors contractual obligations and reviews and approves invoices for payment of services rendered). Prepares various department reports (e.g.- facilitates and completes all financial reports, budget reports, records, and statistics).

APPLICATION PROCEDURE: Please complete an on-line profile. Applications and resumes will only be accepted through the on-line process. All job offers are made with the understanding that prospective employees pass a drug test and a criminal background investigation prior to being hired.

Applications must be received by 4:30 pm, June 07, 2018

Reasonable accommodation is available to all employees and applicants. If you have a disability that needs to be accommodated, please contact the Department of Human Resources/ADA Coordinator at (216) 443-7190.

Please note that this position may be subject to an oath of office and/or bonding requirements pursuant to Chapter 107 of the Cuyahoga County Code.

Equal Opportunity Employer - Smoke-free and Drug-free Workplace.

Visit our website: www.cuyahogacounty.us

Posted: 05/24/2018