



Cuyahoga County Personnel Review Commission Eligibility List

Classification: Social Service Worker 3
Appointing Authority: Children and Family Services
Examination Date(s): June 5, 2019
Date List Established: June 13, 2019
Date List Expires: June 12, 2020
Status: Competitive
Examination Maximum Score: 100 Points
Examination Passing Score: 74 Points

<u>Rank</u>	<u>Last Name</u>	<u>First Name</u>	<u>Score</u>
1.	Joseph	Rebecca	94
2.	Morris	Cashinae	94
3.	Shehy	Emma	93
4.	Harris	Tangie	92
5.	Potts	Bre	91
6.	Davis	Becca	91
7.	Parish	Ashley	90
8.	McCracken	Michelle	90
9.	Collins	Krystiana	90
10.	Shopp	Dawn	90
11.	Hairston	Lauren	90
12.	Evans-Crowell	Carol	89
13.	Bokor	Stephanie	89
14.	Ackley	Vanessa	89
15.	Davis	Rashay	88
16.	Hoag	Jackie	87
17.	Ruffin	Ladonna	87
18.	Giles	Kristin	87
19.	Lubig	Amy	87
20.	Smith	Jada	86
21.	McDowell	Justin	86
22.	Wright	Timesha	85
23.	Crawford	Aisha	85
24.	Arthur	Deja	85
25.	Jenkins	Verlin	85
26.	Reed	Charlotte	85
27.	Davis	Muneerah	84

<u>Rank</u>	<u>Last Name</u>	<u>First Name</u>	<u>Score</u>
28.	Stephens	Kahdawna	84
29.	Tolliver	Kenni	83
30.	Jordan Wells	Re'Gine	83
31.	Hines	Hillary	83
32.	Joyner	Candi	82
33.	Parker	Charise	82
34.	Freeman	Sydney	82
35.	Cooper	Kali	82
36.	Storrs	Tyretta	82
37.	Garriott-Cigoi	Heather	82
38.	Bailey	Donnel	81
39	Hamm	Santrese	80
40.	Levison	Arlethia	79
41.	Huffman	Alexis	79
42.	Kubach	Melissa	78
43.	Turnage	Demitri	78
44.	Blandon	Sandra	78
45.	Farquharson	Yanique	77
46.	Buckhalter	Briana	74

Child Protection Specialist / SSW3(Job Id 94)

Location: US:OH:Cleveland

Category: Community
Outreach and Social
Services

Salary: 18.96-0.00 USD

Post Date: 03/29/2019

Close Date: 05/01/2019

Description

Department: Health and Human Services Division of Children and Family Services

Anticipated Work Schedule: M-F 8:30am - 4:30pm / evenings as needed

Reports To: Social Service Supervisor

Full Time or Part Time: Full Time

Regular or Temporary: Regular

Bargaining Unit: AFSCME 1746

Classified or Unclassified: Classified

FLSA:

Summary

Child Protection Specialists (Social Service Worker 3) make a difference in the lives of the children, families and communities they serve. As a Child Protection Specialist, you will join a fast-paced environment where you will balance work as an individual and as a team member, to assess the safety of children. You will partner with families, providers and the community to develop and implement strategies to ensure child safety, permanency, and well-being, and work to help engage and strengthen families in the process. Our Child Protection Specialists receive support and training to prepare for this crucial role. Successful Child Protection Specialist candidates exercise emotional intelligence, evidence strong social skills, and have a high level of resiliency. They are adaptable, organized, and continuous learners. They have excellent communication, problem solving and decision-making skills, as well as the ability to build trust and facilitate change with culturally and economically diverse families within an environment of compassion, respect and kindness.

Essential Job Functions

Assesses/investigates referrals involving child abuse and neglect, dependency, or other families in need of services. Conducts in-depth, culturally sensitive interviews with clients, caregivers, children and collateral contacts through face-to-face home visits, office visits, phone calls and written communication. Following assessment/investigation and in consultation with a supervisor, determines the next appropriate steps which may include providing short-term interventions. Works with schools, medical professionals, law enforcement, and other community-based providers to gather information and to provide ongoing support and services to children and their families. Coordinates and/or attends a variety of meetings including family team meetings and team decision making meetings (staffings). If court intervention is necessary, works with the agency's legal team to prepare documents and testimony. As applicable, provides extended services for families with more complex challenges who are court involved from the point of transfer through permanence. Conducts work in accordance with federal and state guidelines and follows agency policies, procedures and best practice standards. Completes paperwork and case documentation in a timely and thorough manner. Performs other related duties as directed. Working hours are variable and family needs may require working beyond regular county business hours.

Minimum Requirements

Bachelor's degree in Social Work or in a field related to Social Work (Sociology, Psychology, Counseling, Criminal Justice, Criminology etc.) OR Bachelor's degree in a non-related field and two (2) years' experience working in a social services capacity. Must possess a valid Ohio Driver's License and have the use of an

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insured automobile.

Application Process

This is a competitive, classified position. The Personnel Review Commission (PRC) will check your application to make sure you meet the minimum qualifications. If you do, the PRC will invite you to take a civil service examination. The exam is specific to this position. Everyone who passes the exam goes on an eligibility list. To fill this opening, the PRC sends the hiring department and Human Resources (HR) a certified eligibility list with the top 25% candidates (or at least the ten highest scoring candidates, whichever is greater). HR helps the hiring department decide who from the certified list to follow up with for interviews and then a job offer. If there is a current eligibility list, the current list will be expired before an exam is scheduled.

Most of our communication with candidates is through email. Regularly check the email address you gave us in your job profile. Watch your Spam folder, just in case.

If we offer you a job, you must pass a drug screen and background check before the offer becomes final. Prior criminal convictions do not automatically disqualify you from employment; the County looks at criminal convictions on a case-by-case basis using the guidelines in Chapter 306 of the County Code.

EQUAL OPPORTUNITY EMPLOYER

Cuyahoga County is committed to fostering a diverse and inclusive workforce, which includes building an environment that respects the individual, promotes innovation and offers opportunities for all employees to develop to their full potential. A diverse workforce helps the County realize its full potential. The County benefits from the creativity and innovation that results when people with different experiences, perspectives, and cultural backgrounds work together.

The County is committed to providing equal employment opportunities for all individuals regardless of race, color, ancestry, national origin, language, religion, citizenship status, sex, age, marital status, sexual preference or orientation, gender identity/expression, military/veteran status, disability, genetic information, membership in a collective bargaining unit, status with regard to public assistance, or political affiliation.

If you need assistance applying or participating in any part of the candidate experience, contact Human Resources at 216-443-7190 and ask to speak with a talent acquisition team member.