

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, January 18, 2017
2429 Superior Viaduct, 3rd Floor
Cleveland, Ohio 44113
5:00 p.m.

1) CALL TO ORDER

Chairwoman Southerington called the meeting to order at 5:01 p.m.

2) ATTENDANCE

Commissioner Tom Colaluca, Commissioner Debbie Southerington, Commissioner Rob Wolff, PRC Director Rebecca Kopcienski, PRC Manager Classification & Compensation Albert Bouchahine, PRC Manager Employment Testing George Vaughan, PRC Staff Attorney Sara DeCaro, Assistant Prosecutor Nora Poore, PRC Administrative Assistant Brett McBride, Assistant Law Director Amy Marquit Renwald, City Councilwoman Yvonne Conwell, Manager of Talent Acquisition & Employment Manager Matt Kelly, Attorney Jim Budzik, Dan McNea.

3) APPROVAL OF MINUTES

Commissioner Wolff made a motion to approve the minutes from January 4, 2017; Commissioner Colaluca seconded the motion. All were in favor; no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) UNFINISHED BUSINESS – Nothing submitted.

6) NEW BUSINESS

a) Appeals

i) Heather Strauss – Dismissal

Heather Strauss – Commissioner Southerington announced that this appeal would be added to the next PRC meeting agenda, scheduled for February 1, 2017, due to the notification from the appellant that she needed to address a family member's medical emergency.

ii) Daniel McNea – Report & Recommendation

Appellant's attorney Jim Budzik and the County's legal representative, Amy Marquit Renwald, addressed the Commissioners. Discussion ensued.

Chairwoman Southerington closed the meeting for deliberations at 5:21 p.m.. Chairwoman Southerington opened the meeting at 5:45 p.m.. The Commissioners took the following actions:

ii) Daniel McNea – Commission Wolff moved to remand the appeal to the Hearing Officer and to stay the proceedings until the Human Resource Department provides the appellant with a copy of the job audit determination. Commissioner Colaluca seconded the motion. All were in favor; no objections.

b) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Construction Laborer (CDL) – Public Works – 01/09/17
Inspector – Consumer Affairs – 01/10/17
Secretary – Children and Family Services – 01/11/17

Commissioner Colaluca moved to accept the establishment of the above eligibility lists as of the date posted to the PRC website; Commissioner Wolff seconded. All were in favor; no objections.

c) Proposed PRC Administrative Rules

Sara DeCaro and George Vaughan presented the proposed Rule changes to the Commissioners. Ms. DeCaro informed the Commissioners the proposed changes have been posted to the PRC's website so the Commission will be able to take action at the next PRC meeting. Discussion ensued.

6) PUBLIC COMMENT – Nothing submitted.

7) OTHER BUSINESS – Nothing submitted.

8) EXECUTIVE SESSION – Discussion of personnel matter

Commissioner Wolff moved to go into Executive Session to discuss a personnel matter; Commissioner Colaluca seconded. All were in favor; no objections.

Executive Session was called to order at 6:09 p.m. The following Commissioners were present: Southerington, Wolff and Colaluca. The following attendees were present: PRC Administrator Kopcienski, Assistant Prosecutor Graham, and PRC Manager Classification & Compensation Albert Bouchahine.

At 6:14 p.m., Executive Session was adjourned, and Commissioner Southerington reconvened the meeting.

Commissioner Southerington made a motion for Verona Blonde to be appointed to the temporary position of Intern; Commissioner Colaluca seconded the motion. All were in favor; no objections.

9) ADJOURNMENT

Commissioner Southerington moved to adjourn the meeting at 6:15 p.m.; Commissioner Wolff seconded. All were in favor; no objections.

The next Personnel Review Commission Meeting is scheduled for Wednesday, February 15, 2017 at 5:00 p.m. at the PRC office located at 2429 Superior Viaduct, 3rd Floor. Free parking is available in the front lot of the building. Persons needing accommodations to attend and participate in the meeting should contact the PRC Coordinator at 216-698-2975.