

## **MEETING MINUTES**

Cuyahoga County Personnel Review Commission  
Wednesday, February 21<sup>st</sup>, 2018  
2429 Superior Viaduct, 3<sup>rd</sup> Floor  
Cleveland, Ohio 44113  
4:00 p.m.

### **1) CALL TO ORDER**

Commissioner Colaluca called the meeting to order at 4:00 PM.

### **2) ROLL CALL**

Commissioner Colaluca asked Administrative Assistant 2, Phil Tomko, to call the roll. Commissioners Colaluca and Boseman were in attendance. Chairwoman Southerington was absent, and a quorum was determined.

### **3) APPROVAL OF MINUTES** from February 7<sup>th</sup>, 2018

Commissioner Colaluca made a motion to approve the minutes from February 7<sup>th</sup>, 2018; Commissioner Boseman seconded the motion. All were in favor; no objections.

### **4) PUBLIC COMMENT**—Nothing submitted

### **5) UNFINISHED BUSINESS**—Nothing submitted

### **6) NEW BUSINESS**

#### a) Appeals

##### i) Christopher Meditz – Report & Recommendation

Commissioner Colaluca made a motion to accept the Hearing Officer's recommendation; Commissioner Boseman seconded the motion. All were in favor; no objections.

#### b) Class Plan Revision Requests

Classification and Compensation Manager Albert Bouchahine presented the Class Plan Revision Requests. Commissioner Colaluca made a motion to accept the Request as presented; Commissioner Boseman seconded the motion. All were in favor; no objections.

c) Establishment of the Eligibility Lists as of the date posted to the PRC website:

Program Officer 4	HHS-DO	2/5/2018
Account Clerk	Fiscal	2/6/2018
Program Officer 4	Development	2/6/2018
Construction Laborer (CDL)	PW	2/6/2018
Case Control Reviewer	JFS	2/7/2018
Fiscal Officer 3	Sheriff	2/8/2018
Social Service Worker 3	DCFS	2/8/2018
Social Services Supervisor	DSAS	2/9/2018
Administrative Assistant 1	CJFS	2/12/2018
Pathology Assistant	MEO	2/12/2018
Certified Network Engineer	IT	2/13/2018
WAN Engineer 2	IT	2/14/2018

Commissioner Colaluca made a motion to accept the establishment of the above eligibility lists as of the date posted to the PRC website; Commissioner Boseman seconded. All were in favor; no objections.

d) 2017 Employment Testing Survey Results

Senior Employment Testing Specialist Skye Gillispie presented the findings and results of the 2017 Employment Testing Survey to the Commissioners. Discussion ensued.

Note: Chairwoman Southerington arrived late and is present.

**6) PUBLIC COMMENT**—Nothing submitted

**7) EXECUTIVE SESSION – Discussion of personnel matter**

Chairwoman Southerington made a motion to approve the Performance Based Pay increases recommended by the Director for eligible PRC staff members retroactive to January 2018; Commissioner Boseman seconded the motion. All were in favor; no objections.

**8) OTHER BUSINESS**—Nothing submitted

**9) ADJOURNMENT**

Commissioner Southerington made a motion to adjourn the meeting at 4:40 p.m.; Commissioner Boseman seconded. All were in favor; no objections.

*The next Personnel Review Commission Meeting is scheduled for Wednesday, March 7<sup>th</sup>, 2018 at 4:00 p.m. at the PRC office located at 2429 Superior Viaduct, 3<sup>rd</sup> Floor. Free parking is available in the front lot of the building. Persons needing accommodations to attend and participate in the meeting should contact the Administrative Assistant 2 at 216-698-2975.*