

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, October 2, 2019
9830 Lorain Avenue, Classroom 5
Cleveland, OH 44102
4:00 p.m.

1) CALL TO ORDER

Commissioner Southerington called the meeting to order at 4:02 p.m..

2) ROLL CALL

Commissioner Southerington asked Administrative Assistant Brett McBride to call the roll. Commissioner Southerington and Commissioner Colaluca were in attendance. Chairman Boseman was absent; a quorum was determined.

Chairman Boseman did attend the meeting after the roll call was called. He was present for the remainder of the meeting.

3) APPROVAL OF MINUTES

Commissioner Southerington made a motion to approve the minutes from September 11, 2019; Commissioner Colaluca seconded the motion. All were in favor; no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) UNFINISHED BUSINESS

a) Appeals

i) Nancy Farina – Report & Recommendation

Appellant Nancy Farina and the County's legal representative, Amy Marquit Renwald, addressed the Commissioners; discussion ensued.

Chairman Boseman closed the meeting at 4:07 p.m. for deliberation. Chairman Boseman opened the meeting at 4:28 p.m..

Chairman Boseman made a motion to remand the matter back to the Hearing Officer to more thoroughly address the issue of the Appellant's qualifications for the Senior Project Manager classification or any other classification; Commissioner Colaluca seconded the motion. Commissioner Southerington abstained; no objections.

6) NEW BUSINESS

a) Update on Negotiations – Todd Ellsworth, Assistant Law Director

Assistant Law Director Todd Ellsworth provided an update to the Commissioners on the County's CBAs; discussion ensued.

b) Establishment of the Eligibility Lists as of the date posted to the PRC website

Early Childhood Mental Health Therapist	DCFS	4/17/2019
Social Program Administrator 6	DCFS	6/11/2019
Fiscal Office Inquiries Assistant	TREA	7/19/2019
Support Officer	CJFS	7/19/2019
Senior Information Systems Administrator	IT	9/4/2019
Deputy Sheriff	SHER	9/6/2019
Court Security Officer	SHER	9/9/2019
Emergency Dispatcher	PSJS	9/9/2019
Database Administrator	IT	9/10/2019
Senior Administrative Assistant	PRC	9/10/2019
Laundry Worker	SHER	9/10/2019
Supervisor, Parking Facility	PW	9/11/2019
Talent Acquisition & Employment Specialist	HR	9/13/2019
Medical Examiner Investigator 1	MEO	9/16/2019
Employment and Family Service Specialist	CJFS	9/16/2019
Cook	SHER	9/17/2019
Communications Clerk	SHER	9/18/2019
Forensic Scientist 1 - Toxicology	MEO	9/20/2019
Developer 3	IT	9/23/2019
Fiscal Officer 3	FISCAL	9/23/2019
Business Intelligence Analyst	WFD	9/27/2019
Manager, Neighborhood Center	CJFS	9/27/2019

Chairman Boseman made a motion to accept the establishment of the above Eligibility Lists as of the date posted to the PRC website; Commissioner Colaluca seconded the motion. All were in favor; no objections.

c) Revisions to County Classification Plan

Chairman Boseman made a motion to approve the Class Plan Revisions; Commissioner Southerington seconded the motion. All were in favor; no objections.

d) 2020 General Wage Increases and Adjustments to NB Salary Schedules

Manager of Classification and Compensation Albert Bouchahine updated the Commissioners on the County Executive's recommendations for General Wage Increases and Adjustments to Non-Bargaining Salary Schedules; discussion ensued.

6) PUBLIC COMMENT – Nothing submitted.

7) EXECUTIVE SESSION – Discussion of personnel matter

Chairman Boseman made a motion to go into Executive Session to discuss a personnel matter; Commissioner Colaluca seconded the motion. All were in favor; no objections. The PRC went back on the record at 4:40 p.m..

Chairman Boseman made a motion to approve the Director's recommendation for the appointment of Shannon Carney to the full-time position of Senior Administrative Assistant effective October 14, 2019; Commissioner Colaluca seconded the motion. All were in favor; no objections.

Chairman Boseman made a motion to approve the Director's recommendation for transitioning Katelyn Zuber to the full-time position of Employment Testing Proctor from the part-time position of Employment Testing Proctor effective October 14, 2019. Commissioner Colaluca seconded the motion. All were in favor; no objections.

8) OTHER BUSINESS

Director Kopcienski provided the Commissioners with an update on the progress of Computer Lab C at the Westshore location; discussion ensued.

9) ADJOURNMENT

Chairman Boseman made a motion to adjourn the meeting at 4:42 p.m.; Commissioner Colaluca seconded the motion. All were in favor; no objections.

The next Personnel Review Commission meeting is scheduled for Wednesday, November 6, 2019 at 4:00 p.m. at **9830 Lorain Road, Training Room 2, Cleveland, OH 44102**. Free parking is available in the south side lot of the building. Persons needing accommodations to attend and participate in the meeting should contact the PRC's Senior Administrative Assistant at 216.698.2975.