

## MEETING MINUTES

Cuyahoga County Personnel Review Commission

Wednesday, June 3, 2020

PRC Meeting Conducted as a

Teleconference Via Webex

4:00 p.m.

### 1) CALL TO ORDER

Chairman Allen Boseman called the meeting to order via teleconference at 4:01 p.m.

### 2) ROLL CALL

Chairman Allen Boseman asked Senior Administrative Assistant Shannon Carney to call the role. Chairman Boseman and Commissioner Colaluca were present; Commissioner Southerington was absent. A quorum was determined.

### 3) APPROVAL OF MINUTES from April 22, 2020

Chairman Boseman made a motion to approve meeting the minutes from April 22, 2020; Commissioner Colaluca seconded the motion. All were in favor; no objections.

### 4) PUBLIC COMMENT – nothing submitted.

### 5) NEW BUSINESS

#### a) Appeals

##### i) Diane Kirchendorfer Report & Recommendation

No discussion. Chairman Boseman made a motion to adopt the Hearing Officer's Report and Recommendation to dismiss the appeal because the parties have settled; Commissioner Colaluca seconded the motion. All were in favor; no objections. The Hearing Officer's Report and Recommendation was adopted.

##### ii) Ligeia Tyree Report & Recommendation

No discussion. Chairman Boseman made a motion to adopt the Hearing Officer's Report and Recommendation to dismiss the appeal because the parties have settled; Commissioner Colaluca seconded the motion. All were in favor; no objections. The Hearing Officer's Report and Recommendation was adopted.

##### iii) Justin Laycock Report & Recommendation

Appellant Justin Laycock's legal representative, Jim Budzik, and the Appellee Cuyahoga County's legal representative, Amy Marquit Renwald, addressed the Commissioners; Discussion ensued.

Chairman Boseman made a motion to close the meeting for deliberation at 4:27 p.m.; Chairman Boseman reopened meeting at 4:32 p.m.

Chairman Boseman made a motion to adopt the Hearing Officer's Report and Recommendation; Commissioner Colaluca seconded the motion. All were in favor; no objections. The Hearing Officer's Report and Recommendation was adopted.

b) PRC Resolution 2020-004 Proposed Rule Changes to Telework and Sick Leave Policies

Chairman Boseman made a motion to approve PRC Resolution 2020-004; Commissioner Colaluca seconded the motion. All were in favor; no objections.

c) Establishment of the Eligibility Lists as of the date posted to the PRC website

ERP Information Systems Analyst - Procurement	IT	4/23/2020
IT Infrastructure Engineer 4	IT	5/21/2020
ERP Information Systems Analyst - Fiscal	IT	5/26/2020

Chairman Boseman made a motion to approve the establishment of the above Eligibility Lists as of the date posted to the PRC website; Commissioner Colaluca seconded the motion. All were in favor; no objections.

**6) OTHER BUSINESS** – Nothing submitted.

**7) ADJOURNMENT**

Chairman Boseman made a motion to adjourn the meeting at 4:37 p.m.; Commissioner Colaluca seconded the motion. All were in favor; no objections.