

MEETING MINUTES

Cuyahoga County Personnel Review Commission

Wednesday, June 2, 2021

PRC Meeting Conducted as a

Teleconference Via Zoom

Cleveland, Ohio 44102

4:00 p.m.

1) CALL TO ORDER

Chairman Colaluca called the meeting to order at 4:00 p.m.

2) ROLL CALL

Chairman Colaluca asked Senior Administrative Assistant Shannon De Sciscio to call the roll. All commissioners were present; a quorum was determined.

3) APPROVAL OF MINUTES from May 20, 2021

Chairman Colaluca made a motion to approve the meeting minutes from May 20, 2021; Chairman Boseman seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) NEW BUSINESS

a) Appeals

i) Joseph Butts - Chairman Colaluca announced that the Joseph Butts appeal would be heard after item “g” on the agenda.

ii) Jack Thetgyi – Recommendation for Dismissal

Appellant Jack Thetgyi addressed the Commission; discussion ensued.

Chairman Colaluca made a motion to dismiss the appeal as the issue is outside of the PRC’s jurisdiction; Commissioner Boseman seconded the motion. All were in favor, no objections.

b) Establishment of the Eligibility Lists as of the date posted to the PRC Website

Contract Compliance Officer	FISCAL	5/4/2021
Supervisor, Fiscal Office	FISCAL	5/5/2021
ERP HRIS Systems Lead	IT	5/5/2021
Administrator, Social Program 4	HHS-DO	5/10/2021
Pump Station/WWTP Foreman	PW	5/10/2021
Program Officer 1	PSJS	5/14/2021

Senior Assessment Specialist	DSAS	5/17/2021
Cook	SHER	5/17/2021
Correction Officer	SHER	5/21/2021
Social Service Worker 3	DCFS	5/27/2021
Fiscal Specialist 2	SHER	5/27/2021
Social Service Worker 1	DCFS	5/28/2021
Clerk	FISCAL	5/28/2021
Senior Data Processor	TREA	5/28/2021

Chairman Colaluca made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Boseman seconded the motion. All were in favor, no objections.

- c) Request to Use a Pre-Existing Eligibility List - HHS Director's Office requests to use the Clerical Specialist (DCFS) eligibility list, pending its establishment

George Vaughan informed the Commission that the HHS Director's request to use the Clerical Specialist (DCFS) eligibility list was no longer needed as the issue had been resolved prior to the PRC meeting.

- d) Class Plan Recommendations

Chairman Colaluca made a motion to approve the recommended Class Plan changes; Commissioner Southerington seconded the motion. All were in favor, no objections.

- e) PRC Resolution 2021-002: Juneteenth Holiday and Election Day Pay for PRC Employees

PRC Director Rebecca Kopcienski addressed the Commission regarding PRC Resolution 2021-002. Director Kopcienski explained that the PRC resolution mirrors the County's recently approved Employee Handbook change and would provide the Juneteenth holiday to PRC employees as well as provide the Board of Elections stipend in addition to regular pay for those employees who volunteer as poll workers on election day.

Chairman Colaluca made a motion to approve PRC Resolution 2021-002; Commissioner Boseman seconded the motion. All were in favor, no objections.

- f) 2020 TWL Report

PRC Staff Attorney and Compliance Auditor Cynthia Sands presented the findings of the Temporary Work Level (TWL) Report to the Commission; discussion ensued.

- g) PRC 2021 Equity Initiatives

PRC Director Rebecca Kopcienski made a presentation to the Commission regarding equity initiatives that are being undertaken by the PRC; discussion ensued.

a) Appeals

i. Joseph Butts – Report and Recommendation

Appellant’s Attorney, Jim Budzik, and Appellee’s Attorney, Amy Marquit Renwald, addressed the Commission; discussion ensued.

Chairman Colaluca closed the meeting for deliberations at 4:51 p.m. The PRC went back on record at 5:35 p.m.

Chairman Colaluca made a motion to modify the Appointing Authority’s discipline, the motion would uphold Mr. Butts’s demotion to the position of Supervisor, Support Specialist, with the provision that he be restored to his former salary of \$61,734. Additionally, Mr. Butts’s suspension is to be vacated and the County is to issue Mr. Butts backpay within 30 days of the PRC’s final order.

6) OTHER BUSINESS – Nothing submitted.

7) ADJOURNMENT

Chairman Colaluca made a motion to adjourn the meeting at 5:38 p.m.; Commissioner Southerington seconded the motion. All were in favor, no objections.

MEETING ATTENDEES

Chairman Tom Colaluca
Commissioner Allen Boseman
Commissioner Debbie Southerington
Rebecca Kopcienski
Cynthia Sands
Shannon De Sciscio
George Vaughan
Albert Bouchahine
Nora Poore
Kelli Neale
Amy Marquit Renwald
Jim Budzik
Joseph Butts
Jack Thetgyi