

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, September 8, 2021
9830 Lorain Ave., Classroom 5
Cleveland, Ohio 44102
4:00 p.m.

1) CALL TO ORDER

Chairman Colaluca called the meeting to order at 4:01 p.m.

2) ROLL CALL

Chairman Colaluca asked PRC Director Rebecca Kopcienski to call the roll. Chairman Colaluca and Commissioner Southerington were present; Commissioner Boseman arrived after roll call. A quorum was determined.

3) APPROVAL OF MINUTES from August 4, 2021

Chairman Colaluca made a motion to approve the meeting minutes from the August 4, 2021, PRC meeting; Commissioner Southerington seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) NEW BUSINESS

a) Appeals

i) Ursula Kaunas – Report and Recommendation

Neither the Appellant nor Appellant’s counsel appeared at the meeting to present. Appellee Cuyahoga County affirmed they had no objections to the Hearing Officer’s Report and Recommendation.

The Commissioners closed the meeting for deliberations at 4:05 p.m.; The PRC went back on the record 4:09 p.m.

Chairman Colaluca made a motion to adopt the Hearing Officer’s Report and Recommendation to affirm appellee Cuyahoga County’s discipline; Commissioner Southerington seconded the motion. All were in favor, no objections.

b) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Senior Project Manager	PW	8/2/2021
Program Officer 3	Treasury	8/2/2021
Senior Human Resources Associate	HR	8/5/2021
Deputy Sheriff, Captain	Sheriff	8/5/2021

Fiscal Specialist 2	DEV	8/9/2021
Executive Officer	DSAS	8/10/2021
Forensic Scientist 2 - Drug Chemistry	MEO	8/3/2021
Supervisor, Employment & Family Service	JFS	8/11/2021
Talent Acquisition & Employment Specialist	HR	8/12/2021
Employment Testing Associate	PRC	8/12/2021
Social Service Worker 3	DCFS	8/13/2021
Correction Officer	SHERIFF	8/16/2021
Program Officer 2	DSAS	8/19/2021
Information Processor 1	CJFS	8/19/2021
Administrator, Social Program 5	HHS-DO	8/19/2021
Environmental Compliance Coordinator	HR	8/19/2021
Senior Development Housing Specialist	DEV	8/23/2021
Fiscal Specialist 2	Fiscal	8/23/2021
C.A.D. Technician 1	Fiscal	8/25/2021
Senior Account Clerk	Fiscal	8/27/2021
Supervisor, Administrative Support	DCFS	8/30/2021
Clerk	COC	8/30/2021
Construction Laborer	PW	8/31/2021
Emergency Call-Taker	PSJS	9/1/2021
Foster/Adoptive Recruitment Specialist	DCFS	9/1/2021
Correction Officer	SHERIFF	9/1/2021
Fiscal Specialist 2	HHS-DO	9/2/2021
Account Clerk	DCFS	9/3/2021

a) Proposed Ordinance 02021-0012 Benefits for Corrections Officer Lieutenants

PRC Director Rebecca Kopcienski addressed the Commission regarding proposed ordinance 02021-0012 and informed them the proposed change had been posted to the PRC's website for a period of at least 20 days, in accordance with PRC Administrative Rule 5.01. Discussion ensued.

Chairman Colaluca directed Director Kopcienski to draft a letter to County Council indicating the PRC's support of the proposed ordinance.

b) Proposed Ordinance 02021-00XX Straight Time Payout for Selected IT Workers

PRC Director Rebecca Kopcienski addressed the Commission regarding proposed ordinance 02021-00XX and informed them the proposed change had been posted to the PRC's website for a period of at least 20 days, in accordance with PRC Administrative Rule 5.01. Discussion ensued.

Chairman Colaluca directed Director Kopcienski to draft a letter to County Council indicating the PRC's support of the proposed ordinance.

c) 2020 Ethics Report and Recommendations

PRC Staff Attorney Cynthia Sands presented the 2020 Ethics Report; discussion ensued.

Chairman Colaluca directed Rebecca Kopcienski to forward the report to County Council with a letter including the concerns that were raised in the Ethics Report.

6) EXECUTIVE SESSION

a) Discussion of a Personnel Matter

Chairman Colaluca made a motion to close the meeting for Executive Session at 4:33 p.m.; Commissioner Southerington seconded the motion. All were in favor, no objections. The meeting was reopened at 4:36 p.m.

Chairman Colaluca made a motion to approve the PRC Director's recommendation to appoint Mario Pollard to the position of Employment Testing Associate, effective September 20, 2021; Commissioner Southerington seconded the motion. All were in favor, no objections.

7) **OTHER BUSINESS** – Nothing submitted.

8) ADJOURNMENT

Chairman Colaluca made a motion to adjourn the meeting at 4:38 p.m.; Commissioner Southerington seconded the motion. All were in favor, no objections.