

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, December 7, 2022
9830 Lorain Ave., Classroom 5
Cleveland, Ohio 44102
4:00 p.m.

1) CALL TO ORDER

Chairman Colaluca called the meeting to order at 4:02 p.m.

2) ROLL CALL

Chairman Colaluca asked Senior Administrative Assistant Shannon De Sciscio to call the roll. Chairman Colaluca and Commissioner Boseman were present; Commissioner Southerington was absent. A quorum was determined.

3) APPROVAL OF MINUTES from November 2, 2022

Chairman Colaluca made a motion to approve the meeting minutes from the November 2, 2022 PRC meeting; Commissioner Boseman seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) NEW BUSINESS

a) Appeals

i) Brooke Deines – Recommendation for Dismissal

PRC Staff Attorney Cynthia Sands addressed the Commission regarding the Brooke Deines appeal. Discussion ensued.

Chairman Colaluca made a motion to dismiss the appeal as it was outside of the PRC’s jurisdiction; Commissioner Boseman seconded the motion. All were in favor, no objections.

b) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Security Officer 2	SHER	10/28/2022
Family Service Aide 2	DSAS	10/31/2022
Multisystemic Therapist	DCFS	10/31/2022
Fiscal Specialist 3	SHER	10/31/2022
Case Control Reviewer	CJFS	11/1/2022
Forensic Scientist 1 - DNA	MEO	11/1/2022
Account Clerk	DCFS	11/1/2022
Administrative Officer	PW	11/2/2022
Deputy Sheriff	SHER	11/3/2022

Fiscal Specialist 1	FISC	11/4/2022
Program Officer 1	CJFS	11/4/2022
Multisystemic Therapist	DCFS	11/4/2022
Manager, Neighborhood Center	CJFS	11/4/2022
Accounting Technician	FISC	11/4/2022
Correction Officer	SHER	11/7/2022
Manager, Business Services	FISC	11/7/2022
Social Service Worker 3	DCFS	11/7/2022
Senior Contract Compliance Officer	FISC	11/8/2022
Senior Business Intelligence Analyst	HHS-DO	11/8/2022
Senior Administrative Assistant	SHER	11/8/2022
Manager, Witness/Victim Services	PSJS	11/9/2022
Business Administrator 4	HHS-DO	11/10/2022
Information Technology Senior Project Manager	IT	11/10/2022
Social Service Worker 1	DCFS	11/10/2022
Information Technology Project Manager	IT	11/14/2022
Senior Data Processor	TREA	11/14/2022
Permit Coordinator	PW	11/14/2022
Social Service Aide 2	DCFS	11/14/2022
Forensic Scientist 2 - Drug Chemistry	MEO	11/14/2022
Support Officer	CJFS	11/15/2022
Dockworker	SHER	11/15/2022
Groundskeeper	PW	11/15/2022
Supervisor, Fleet Services	PW	11/16/2022
Administrative Assistant 1	CJFS	11/17/2022
Contract Compliance Officer	FISC	11/17/2022
Senior Account Clerk	FISC	11/18/2022
Fiscal Specialist 2	HHS-DO	11/18/2022
Clerk	FISC	11/18/2022
Fiscal Specialist 2	SHER	11/18/2022
Security Officer 2	SHER	11/21/2022
Custodial Worker	PW	11/21/2022
Investigator	HHS-DO	11/21/2022
IT Infrastructure Engineer 3	IT	11/21/2022
Construction Laborer	PW	11/21/2022
Adult Programs CSR	DSAS	11/21/2022
Administrative Assistant 2	HHS-DO	11/22/2022
Clerical Specialist	CJFS	11/22/2022
Senior Human Resources Associate	HR	11/22/2022
Clerical Specialist	DCFS	11/23/2022
Justice System Advocate	PSJS	11/23/2022
Program Officer 4	HHS-DO	11/23/2022
Performance Consultant	IT	11/23/2022
Correction Officer	SHER	11/23/2022
Program Officer 2	DSAS	11/29/2022

Employment Testing Manager George Vaughan addressed the Commission regarding the establishment of the eligibility lists. Discussion ensued.

Chairman Colaluca made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Boseman seconded the motion. All were in favor, no objections.

c) Class Plan Recommendations

Classification & Compensation Manager Albert Bouchahine addressed the Commission regarding the recommended Class Plan changes. Discussion ensued.

Chairman Colaluca made a motion to approve the Class Plan recommendations; Commissioner Boseman seconded the motion. All were in favor, no objections.

d) Election of Personnel Review Commission Chair

Chairman Colaluca made a motion to appoint Commission Southerington to the position of PRC Chairwoman, effective January 1, 2023; Commissioner Boseman seconded the motion. All were in favor, no objections.

Chairman Colaluca made a motion to appoint Commissioner Boseman to the position of Vice Chair, effective January 1, 2023; Commissioner Boseman seconded the motion. All were in favor, no objections.

6) OTHER BUSINESS – Nothing submitted.

7) ADJOURNMENT

Chairman Colaluca made a motion to adjourn the meeting at 4:06 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections.