

**CUYAHOGA COUNTY
PERSONNEL REVIEW COMMISSION
RESOLUTION NO. 2022-001**

A Resolution providing for paid emergency administrative leave for Personnel Review Commission (PRC) employees.

WHEREAS, Article IX of the Charter of Cuyahoga County creates a Personnel Review Commission consisting of three electors of the County having experience in personnel matters or personnel administration and who are supportive of equal opportunity considerations; and,

WHEREAS, Section 9.01 of the Charter provides the authority for the Personnel Review Commission to employ persons in the service of the County; and,

WHEREAS, the life, safety, and welfare of the residents of Cuyahoga County are in jeopardy due to the continued spread of the deadly infectious disease identified as the Coronavirus disease (COVID-19); and

WHEREAS, the PRC is committed to the health and well-being of its employees and their families; and

WHEREAS, it is in the best interests of the employees of the PRC that they be encouraged to remain at home and out of the workplace when they have an illness especially during this period of emergency; and

WHEREAS, the PRC Commissioners have determined that in an effort to keep PRC employees and their families safe and healthy any PRC employee who has tested positive for COVID-19 may receive up to eighty (80) hours of paid emergency administrative leave; and

WHEREAS, the eighty (80) hours of paid emergency administrative leave shall be effective retroactively to the date of December 6, 2021, and shall expire on December 31, 2022; and

WHEREAS, this Resolution shall apply to all employees currently employed by the PRC, or any employee hired by the PRC after the effective date hereof; and

WHEREAS, all other provisions contained in the Personnel Review Commission Employee Handbook regarding call-off procedures, return-to-work procedures, and required documentation are still in effect and shall be complied with by any PRC employee under this Resolution; and

WHEREAS, it is necessary that this Resolution be effective retroactively to the date of December 6, 2021, in order that critical services provided by the PRC can continue and to provide for the usual, daily operation of the PRC.

NOW, THEREFORE, IT IS RESOLVED that the Cuyahoga County Personnel Review Commissioners ("Commissioners") or their designee provide any PRC employee who has tested positive for COVID-19 up to eighty (80) hours of paid emergency administrative leave. All PRC

employees currently employed by the PRC and any employee hired by the PRC after the effective date of this Resolution shall receive this paid emergency administrative leave benefit. This paid emergency administrative leave policy is effective retroactively to the date of December 6, 2021, and shall be in effect until December 31, 2022, at which time paid emergency administrative leave shall expire. To receive this paid emergency administrative leave benefit an employee is required to provide proof of a positive COVID-19 test.

It is further resolved that all provisions contained in the PRC Employee Handbook regarding call-off procedures, return-to-work procedures, and required documentation are still in effect and shall be complied with by any PRC employee granted leave under this Resolution.

On a motion by Commissioner _____, seconded by Commissioner _____, the foregoing resolution was duly approved.

AYES: Chairman _____, Commissioner _____, Commissioner _____

NAYS:

ABSTENTION:

NOT PRESENT:

DATE: January 3, 2022