

MEETING MINUTES

Cuyahoga County Personnel Review Commission

Wednesday, April 5, 2017

2429 Superior Viaduct, 3rd Floor

Cleveland, Ohio 44113

5:00 p.m.

1) CALL TO ORDER

Chairwoman Debbie Southerington called the meeting to order at 5:01 p.m.

2) ATTENDANCE

Chairwoman Debbie Southerington, Commissioner Tom Colaluca, PRC Director Rebecca Kopcienski, PRC Manager Classification & Compensation Albert Bouchahine, PRC Manager Employment Testing George Vaughan, PRC Staff Attorney Sara DeCaro, Assistant Prosecutor Nora Poore, PRC Administrative Assistant Brett McBride, Assistant Law Director Amy Marquit Renwald.

3) APPROVAL OF MINUTES from February 15, 2017, March 15, 2017, March 28, 2017 Special Meeting

Commissioner Colaluca made a motion to approve the minutes from February 15, 2017, March 15, 2017 and March 28, 2017; Commissioner Southerington seconded the motion. All were in favor; no objections.

4) PUBLIC COMMENT - Nothing submitted.

5) UNFINISHED BUSINESS – Nothing submitted.

6) NEW BUSINESS

a) Appeals

i) John Fitzmaurice – Report & Recommendation

Staff Attorney Sara DeCaro mentioned to the Commissioners the appeal is in the process of going through negotiations to be settled. No action was taken.

b) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Building Maintenance Supervisor- Public Works – 3/13/2017

Social Program Administrator 2 – HHS- 3/14/2017

Clerical Specialist – DCFS-3/16/2017

Support Officer-CJFS- 3/22/2017

Network Administrator – IT- 3/24/2017

Customer Service Aide – CJFS- 3/27/2017

Social Program Administrator 6 – HHS- 3/27/2017

Social Services Supervisor – DCFS- 3/27/2017

Case Control Reviewer – CJFS-3/30/2017

Commissioner Colaluca moved to accept the establishment of the above eligibility lists as of the date posted to the PRC website; Commissioner Southerington seconded. All were in favor; no objections.

c) **Class Plan Revision Requests**

Commissioner Colaluca moved to accept the class plan revision requests; Commissioner Southerington seconded. All were in favor; no objections.

6) PUBLIC COMMENT – Nothing submitted.

7) OTHER BUSINESS

PRC Director Rebecca Kopcienski updated the Commissioners on the status of filling Commissioner Wolff's vacancy. Discussion ensued.

8) EXECUTIVE SESSION – Discussion of personnel matter

Commissioner Southerington moved to go into Executive Session to discuss a personnel matter; Commissioner Colaluca seconded. All were in favor; no objections.

Executive Session was called to order at 5:04 p.m. The following Commissioners were present: Southerington and Colaluca. The following attendees were present: PRC Administrator Kopcienski, PRC Staff Attorney Sara DeCaro, Assistant Prosecutor Graham, and PRC Manager Employment Testing George Vaughan.

At 5:09 p.m., Executive Session was adjourned, and Commissioner Southerington reconvened the meeting.

Commissioner Southerington made a motion for Gregory Perry to be appointed to the position of Temporary Appointment of Employment Testing Specialist; Commissioner Colaluca seconded the motion. All were in favor; no objections.

9) ADJOURNMENT

Commissioner Southerington moved to adjourn the meeting at 5:09 p.m.; Commissioner Colaluca seconded. All were in favor; no objections.

The next Personnel Review Commission Meeting is scheduled for Wednesday, May 3, 2017 at 5:00 p.m. at the PRC office located at 2429 Superior Viaduct, 3rd Floor. Free parking is available in the front lot of the building. Persons needing accommodations to attend and participate in the meeting should contact the PRC Coordinator at 216-698-2975.