

MEETING MINUTES

Cuyahoga County Personnel Review Commission

Wednesday, September 16, 2020

PRC Meeting Conducted as a

Teleconference Via Webex

4:00 p.m.

1) CALL TO ORDER

Chairman Boseman called the meeting to order at 4:05 p.m.

2) ROLL CALL

Chairman Boseman asked Senior Administrative Assistant Shannon De Sciscio to call the roll. Chairman Boseman and Commissioner Southerington were present. Commissioner Colaluca joined the call after the meeting began. A quorum was determined.

3) APPROVAL OF MINUTES from July 20, 2020

Chairman Boseman made a motion to approve the meeting minutes from July 20, 2020; Commissioner Southerington seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) NEW BUSINESS

a) Appeals

i) Gayle Terrell – Recommendation for Dismissal

Appellant Gayle Terrell and Appellee Cuyahoga County Personnel Review Commission's representative, PRC Director Rebecca Kopcienski, addressed the Commissioners; discussion ensued.

Chairman Boseman made a motion to adopt the PRC Director's recommendation for dismissal as the issue was not within the jurisdiction of the Personnel Review Commission; Commissioner Colaluca seconded the motion. All were in favor, no objections.

ii) Felicia Nicholson – Recommendation for Dismissal

No discussion. Chairman Boseman made a motion to adopt the PRC Director's recommendation for dismissal as the issue was not within the jurisdiction of the Personnel Review Commission; Commissioner Colaluca seconded the motion. All were in favor, no objections.

iii) Karima McCree-Wilson – Report & Recommendation

No discussion. Chairman Boseman made a motion to adopt the Hearing Officer’s Report and Recommendation to dismiss the appeal because the appellant withdrew her appeal; Commissioner Colaluca seconded the motion. All were in favor, no objections. The Hearing Officer’s Report and Recommendation was adopted.

iv) David Gray – Report & Recommendation

Appellant David Gray and the Appellee Cuyahoga County’s legal representative, Amy Marquit Renwald, addressed the Commissioners; Discussion ensued.

Chairman Boseman made a motion to adopt the Hearing Officer’s Report and Recommendation in favor of the Appellee, Cuyahoga County; Commissioner Colaluca seconded the motion. All were in favor, no objections. The Hearing Officer’s Report and Recommendation was adopted

b) PRC Proposed Rule Change – 10.03 Merging New Names into an Existing Eligibility List

PRC Director Rebecca Kopcienski explained the proposed change to PRC Administrative Rule 10.03 to expand the PRC’s ability to merge lists under circumstances when applicants are unable to attend a test because of circumstances arising from a public health emergency. The Director advised the Commissioners that the Rule change had been posted for twenty (20) days in accordance with the PRC’s Administrative Rules and was ready for their formal consideration.

Chairman Boseman made a motion to adopt the changes to PRC Rule 10.03. Commissioner Southerington seconded the motion. All were in favor, no objections.

c) Establishment of the Eligibility Lists as of the date posted to the PRC website

Program Officer 4	HR	7/20/2020
Forensic Scientist 2 - DNA	MEO	7/22/2020
Developer 2	IT	7/28/2020
Administrator, Social Program 2	DCFS	8/4/2020
Human Resources Associate	HR	8/5/2020
Administrator, IT Program Management Office	IT	8/10/2020
Business Intelligence Analyst	HHS-DO	8/12/2020
Correction Officer 2	SHER	8/12/2020
Supervisor, Sewer Maintenance	PW	8/21/2020
ERP Information Systems Analyst - HRIS	IT	8/24/2020
Senior Database Administrator	IT	8/26/2020
Correction Officer 2	SHER	9/4/2020
Social Service Worker 1	DCFS	9/4/2020

Chairman Boseman made a motion to approve the establishment of the above Eligibility Lists as of the date posted to the PRC website; Commissioner Colaluca seconded the motion. All were in favor, no objections.

d) Non-Bargaining Class Plan Recommendations

Chairman Boseman made a motion to accept the non-bargaining class plan recommendations. Commissioner Colaluca seconded the motion. All were in favor, no objections.

6) OTHER BUSINESS – Nothing submitted.

7) ADJOURNMENT

Chairman Boseman made a motion to close the meeting at 4:37 p.m. Commissioner Colaluca seconded the motion. All were in favor, no objections.